

Saket Txt Dye PVT Ltd. Internship

By Kushagra Kedia (March, 2024)

Overview

- Internship at Satek Txt Dye PVT Ltd., a company specializing in dyeing fabrics for garment firms.
- Tasked with organizing the company's financial data and reviewing the filing process for errors.
- Gained a better understanding of the financial procedures within the textile industry.

Key Responsibilities

- Organized financial data to ensure accuracy and accessibility.
- Reviewed the filing process for potential errors and discrepancies.
- Collaborated with team members to improve filing efficiency and accuracy.

Noteworthy Incident

- Discovered multiple missing invoices in the filing cabinet.
- Conducted an extensive search and found the misplaced invoices due to a clerical error in a different folder.
- Alerted the finance manager about the missing documents, facilitating a quicker filing process.
- Implemented measures to prevent future occurrences of similar confusion.

Learning Experiences

- Learned about the complexities of fabric dyeing processes and their impact on financial records.
- Understood the importance of maintaining accurate records in financial management.
- Observed how Satek Txt Dye PVT Ltd. collaborates with customers to meet their specific needs, including:
 - Ensuring fabric quality standards are met.
 - Achieving precise color matching for dyed materials.

Conclusion

- The internship provided valuable insights into financial procedures within the textile industry.
- Developed skills in data organization, attention to detail, and problem-solving.
- Gained practical experience in how effective record-keeping supports business operations and customer satisfaction.